



MINISTRY OF EDUCATION
STATE DEPARTMENT FOR TECHNICAL, VOCATIONAL EDUCATION
AND TRAINING
THE KISIWA NATIONAL POLYTECHNIC

Knowledge and Skills for better life
P. O. BOX 657 – 50200, BUNGOMA (KENYA)
Cell Phone: 0110096090
Email: kisiwainstitute@yahoo.com or info@kisiwatech.ac.ke or
principal@kisiwatech.ac.ke



When Replying please quote

Date: 24th September 2025

Ref. No. KISNAP/ADMIN/GEN/VOL.II

To:
All Suppliers

**RE: INVITATION TO SUPPLIERS' MEETING ON E-GP, SUPPLY CHAIN
MANAGEMENT AND FINANCE**

The Management of **Kisiwa National Polytechnic** cordially invites you to attend a suppliers' meeting scheduled as follows:

- **Date:** Thursday 2nd Oct, 2025.
- **Time:** 10:00 a.m.
- **Venue:** Kisiwa National Polytechnic Conference Hall

The meeting will focus on the following key areas:

1. **Electronic Government Procurement (E-GP)** – Implementation, Compliance requirements, challenges faced and Expectations.
2. **Supply Chain Management** – Laws and regulations governing the Supply Chain Management Function, Updates on opportunities, contract performance, delivery timelines, and supplier feedback.
3. **Finance Matters** – Payment processes, compliance with statutory deductions, and financial accountability.

Your attendance and participation are highly valued as this meeting will provide a platform for engagement, information sharing, and strengthening collaboration between the Polytechnic and its suppliers. Kindly confirm your attendance by responding through our official email address: info@kisiwatech.ac.ke

We look forward to your presence.

Yours Sincerely

Mr. Emmanuel Wamalwa,
CHIEF PRINCIPAL/SECRETARY BOG



All Correspondence should be addressed to the Principal
ISO: 9001:2015 CERTIFIED INSTITUTION